Board of the Alliance of Cambridge Tenants  
Meeting Minutes  
May 31, 2014

Present  
Not present, excused: [3]

The chair called the meeting to order at 3:10 pm

Susan Hegel and Teresa Cardosi acted as facilitators. Teresa read the ACT board norms.

Board Election of Officers for the 2014-2016 term

Susan and Teresa presented information on what you need to know to serve on the ACT board. Topics included the composition of the ACT Governing Board; meetings; voting; the ACT bylaws; and the responsibilities of board members.

Susan and Teresa described the duties and responsibilities of each one of the officers. Then they explained the procedures for the election of officers: (1) nominations followed by (2) candidate speeches and (3) voting by secret paper ballot.

Results: the following board members were elected for the 2014-2016 term:

Public Housing Co-Chair Jean Hannon  
Voucher Co-Chair Cheryl-Ann-Pizza-Zeoli  
Public Housing Co-Treasurer Betty Dupont  
Voucher Co-Treasurer Jim Murphy  
Public Housing Co-Secretary (recording secretary) Lynne Campbell  
Voucher Co-Secretary (corresponding secretary) Fred Lewis

Congratulations to the new ACT board!

There was a presentation on how to be an active board member outside of board meetings. Some activities include:

• Join the Technical Assistance Committee (TAC): to educate tenants about housing policy, analyze proposed CHA policies, engage in policy working sessions with CHA, educate elected officials, provide testimony at public hearings.

• Join the Assistance and Outreach Committee (A & O): to provide support to local tenant organizations, assist tenants with housing problems on an individual basis, and do outreach to residents and the wider community, act as a liaison to the language groups supported in CHA housing.

• Participate in the citywide public housing and voucher tenants leadership groups. These are monthly evening meetings, usually the first Friday for public housing and the third Friday for voucher tenants.
• Volunteer in the ACT office. The ACT office is open five days a week. We assist residents on telephone and in the office; maintain files and information including ACT business, CHA policy and activities, and resident assistance; and keep track of events of interest to our membership.

• Train to be a tenant panelist on the CHA’s conference and grievance hearing panels. These panels review appeals against CHA decisions that are filed by public housing and voucher residents as well as persons denied a chance to be admitted to housing.

• Write articles for the ACT website. The website has been a source of information for tenants since 2011.

• Help plan the Quarterly meetings with CHA and tenant leaders. The agenda planning meetings are open to tenant council officers and all ACT board members

The meeting adjourned at 5:30 p.m.

—Respectfully Submitted, Lynne Campbell, Recording Secretary