

EMERGENCY REVIEW COMMITTEE RECOMMENDATION

Applicant Name _____ Telephone _____

Applicant Address _____ City _____ State _____ Zip Code _____

Control Number _____ Date _____

Applicant Age _____ Family Type _____

Number of Household Members _____ Household income _____

Presenter: _____

The applicant has applied under one the following criteria: (Must check one)

- The applicant is without housing or is likely to be without housing as a result of domestic violence.
- The applicant has been displaced from his/her Cambridge dwelling unit, where he/she was a permanent and approved resident, due to domestic violence; AND the applicant has not secured permanent housing; AND the last incident of abuse (threatened, attempted, or actual) occurred within 6 months of CHA's receipt of the emergency application; OR
 - The applicant or household member is recently displaced or likely to be displaced from his/her Cambridge dwelling unit due to the loss of income from an abuser (who is/was a permanent and approved resident of the unit) who must leave the home; AND the applicant's rent is documented to be more than 50% of his/her monthly adjusted income as a result of the loss of income from the abuser being separated from the household.

Emergencies due to domestic violence will mostly be addressed by the issuance of a voucher. However, in some cases an offer of a public housing unit may be granted. If the applicant is granted emergency status, the applicant must provide the name of the abuser and certify that the abuser will not reside with the applicant.

- The applicant is without housing because of a natural disaster, such as a fire or flood.
- The applicant was a permanent and approved resident of the property; AND
 - The applicant or any member of the household was not responsible for the situation that caused the displacement; AND
 - The damage to the property is sufficient enough that the property has been condemned and repairs are estimated to exceed two months.
- The applicant has been given notice by the City to vacate the apartment.
- The applicant must be a permanent and approved resident of the property; AND
 - The applicant or any member of his/her household must not be responsible for or substantially contributed to any of the issues that led to the order to vacate; AND
 - The conditions that led to the order to vacate the property could not have been evident at the time that the applicant moved into the apartment.

- The applicant is facing imminent displacement by court order in a “no fault” eviction case and has been given an absolute deadline to vacate his/her current home within 90 days or a time set by a court order or the applicant has been displaced by court order in a “no fault” eviction case within 6 months of the CHA’s receipt of the emergency application and has not secured permanent housing;
- Receipt of a notice to vacate from the landlord is not sufficient. Applicant must show documentation that the landlord has received a judgment for possession/ 5B8
 - The court ordered eviction was not based on a default by the applicant/ 5B8
 - Total household income is, and has been for the preceding 12-month period, less than 60% of Area Median Income (USE AMI CHART). **Total Gross household income:** _____
 - “No fault” evictions shall not include evictions for nonpayment of rent unless the applicant can show that the applicant’s shelter burden exceeded 50% of adjusted income due to a change in circumstances which was beyond the control of the applicant or applicant’s household member and such change was caused by an event or events other than, or in addition to, loss of employment
- The applicant or a member of the applicant’s household is an individual with disabilities whose condition has changed within the past ninety (90) days making continued residency in his/her current housing impractical; AND
- The issues making the current housing impractical were not known and/or a concern at the time that the applicant moved into his/her current housing; 5B8
 - The housing cannot be reasonably modified to allow continued occupancy; 5B8
 - The applicant’s total household income is less than 60% of Area Median Income. **Total Gross Household Income:** _____
- The applicant is currently residing in an unit in which the shelter burden has been increased during the last six (6) months to 50% or more of the applicant’s monthly adjusted income, the landlord agrees to accept a Housing Choice Voucher for that same unit, and the applicant resided continuously in the same unit before the rent increase for at least 2 years (remedy for applicants in this category will be an in place voucher). The applicant currently resides in a Cambridge apartment AND:
- During the last six months, the applicant’s shelter burden (rent plus Section 8 Utility Allowance) has been increased to 50% or more of the applicant’s monthly adjusted income/ 5B8
 - In cases where the increase in rent coincides with a loss or reduction of income, the applicant must show that the increase in shelter burden would have met the 50% threshold based on his/her former income/ 5B8
 - The owner agrees in writing to enter into a Housing Choice Voucher contract with a minimum one year lease that will allow the applicant to stay in place; AND
 - The applicant has lived in his/her current apartment for at least two years; unless
The shelter cost increase is due to a legal condominium/cooperative conversion or an affordability agreement with the City of Cambridge Affordable Housing Trust, in which case the time limit can be waived provided the applicant resided in the unit prior to notice of the conversion or award of Affordable Housing Trust money.
 - Applicants residing in inclusionary zoning units cannot qualify under this criteria unless they moved into the unit prior to September 25, 2008 (or a later date in some buildings) and if he/she receives a voucher, it’s use is restricted to the applicant’s current unit and is not mobile.
 - With the exception of applicants residing in the inclusionary zoning units, applicants that receive a voucher by qualifying under this criteria must use the voucher in their current unit for the first year but are free to move after this point.



Committee Review:

The Committee has reviewed the above and based on the criteria (check the box or boxes that apply):

- The applicant has provided all necessary verifications of the emergency situation.
- The applicant has not provided all necessary verifications of the emergency situation. (See below for explanation)
- The applicant is income eligible.
- The applicant is not income eligible. (See below for explanation)
- The applicant qualifies under all requirements of the criteria.
- The applicant does not qualify under the requirements of the criteria: (See below for explanation)

BASED ON THE ABOVE, THE COMMITTEE:

- Recommends granting emergency status
- Recommends emergency status **NOT** be granted.

Provide a detailed summary of the requirements that have or have not been met with a brief conclusion:

Notes from the Committee Chairperson:

_____ Date

_____ Committee Chairperson



EXECUTIVE DIRECTOR DETERMINATION

Notes from the Executive Director:

- Applicant to be granted emergency status for placement on public housing wait list.
- Applicant to be granted emergency status for placement on Housing Choice Voucher wait list.
- Applicant **NOT** to be granted emergency status

Date

Executive Director